

Chapter Management: Leaving YOUR Legacy

Chapter Relations Coordinator

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Chapter President's Pin



Objectives

- Provide update on 2014 Chapter Accountability Standards and Review.
- Exercise in Goal Setting
- Discuss ways of Leaving YOUR Legacy

Chapter Accountability Standards

- Page 73-74 of your Guide
- Best practices
 - Items you need to do to maintain a successful business
- Quantifiable data
 - Knowing the definition of an active chapter
- Keeps things legal
 - 1024/8718 versus filing 990 form online
- Lowers liability and conflict
 - Know your bylaws and policies.
 - Stay strong and they will back you up
- Functions like a well-oiled machine

Chapter Accountability Standards Update

- 96 Chapters out of 266 are in compliance with the 2014 Standards and Review (36% of all AORN Chapters).
- Average Business Meetings: 6
 - Average Attendance: 13
- Average Education Meetings: 5
 - Average Attendance: 17
- Average Chapter Delegates at 2014 Expo: 4
- The following are chapters in compliance as of Wednesday, May 13 EOB.

Chapters in Compliance with Standards

0101 Birmingham
0201 Last Frontier AORN
0402 Central Arkansas
0507 AORN of Los Angeles
0511 AORN of San Diego County
0522 Inland Empire of Southern CA
0701 AORN Connecticut Chapter I
1002 The Gulf Coast of Florida
1004 South Florida
1006 Tri-County of Florida
1007 Broward County Florida
1010 Shellcoast of Florida

1014 AORN of Tampa Bay
1015 Action Center of Florida
1201 Hawaii
1402 Southern Illinois
1403 Rockford
1404 Central Illinois
1409 East Central Illinois
1411 Northwest Suburban Chicago
1418 North Regional Illinois
1424 AORN of Meadowood

Chapters in Compliance with Standards

1504 The Greater Indianapolis Area

1601 Iowa Chapter #1

1701 Topeka

1801 AORN of Bluegrass Central KY

1802 Kentuckiana

1902 AORN of New Orleans

1904 Baton Rouge Area

2101 Baltimore

2103 Appalachian Area

2201 Massachusetts Chap I

2301 AORN of Metro-Detroit

2302 Western Michigan

2307 Lakeshore Michigan

2401 Twin Cities

2402 Hiawatha Land Minnesota

2405 AORN of East Metro

2601 Greater Kansas City Area

2603 Heart of Missouri

2609 St Joseph Pony Express

2703 Billings

2801 Omaha Area

2804 Northeast Nebraska

Chapters in Compliance with Standards

3105 Garden State Chapter
3107 AORN of Middlesex
3108 Northern Garden State
3109 Princeton
3201 New Mexico
3303 Long Island New York
3304 New York City
3305 Upstate New York
3307 Western New York State
3310 Mid-Hudson New York
3311 Mohawk Valley New York

3407 The Foothills of NC
3412 AORN of Tri County
3413 Capital North Carolina
3415 Piedmont Peri-ops
3416 Gold Mine Chapter of North
Carolina
3501 Custer Trail North Dakota
3602 Dayton
3603 AORN of Central Ohio
3607 Sandusky Area

Chapters in Compliance with Standards

3901 AORN of Philadelphia

3902 Pittsburgh

3908 Central Pennsylvania

3911 Northwestern Pennsylvania

3913 Johnstown Area Pennsylvania

4106 AORN of Coastal SC

4202 The Black Hills of SD

4309 Upper Cumberland

4403 Dallas

4405 El Paso

4406 Fort Worth

4407 Greater Houston

4417 Austin Area Texas

4420 The Bay Area of Texas

4433 Brazos Bend

4501 Northern Utah

4601 Northern Vermont

4702 Richmond Area

4703 Tidewater VA

4704 Northern Virginia

4706 Shenandoah Valley

4709 Central Virginia

4713 Southwest Virginia

Chapters in Compliance with Standards

4904 North Central West Virginia
5001 Southeastern Wisconsin
5002 East Central Wisconsin
5003 Madison
5004 Northeastern Wisconsin
5006 North Central Wisconsin
5102 Snowy Range
5701 Puerto Rico
9991 EChapter

Questions on the Standards

Any questions on the Chapter
Accountability Standards?



Setting Your Goal

- Make sure that your goal motivate you!
- Make your goal specific.
- SMART method of setting goals –
 - Smart – clear, defined, directive
 - Measurable – numbers, dates, data-oriented information
 - Attainable – achievable and within your reach
 - Relevant – focus on what you want to achieve
 - Time Bound – set a deadline

Setting Your Goal

- Put your goal in writing
 - Writing down your goal makes them more concrete
 - Keep it positive
 - Make a To Do list
- Action plan to achieve your goal
 - Steps that it will take to achieve your goal
- Stay with it
 - Review your goal often
 - Follow your action plan¹

Questions for YOU

1. What is your main goal for your chapter year?
2. What thing(s) would you like to improve for your chapter?
3. Name one new thing (or more) you'd like to try during your term of office?
4. What information/talent would you like to share with your chapter?
5. Is there anything AORN can help you with this year?
6. What else would you like to achieve/work on this year?

Setting Your Goal

Take a few minutes and fill out the Leaving YOUR Legacy questions.

Going Forward

- Pass your sheet to your left
- AORN will copy your sheet
- Give you back your original tomorrow
- In six (6) months, Chapter Relations will resend your Leaving YOUR Legacy questionnaire to you so you can see how close you are to your targeted goal.

Questions?



Sharing your Gift

Leaving YOUR Legacy is all about sharing your gift.

Question for you - What's your gift?²

The Moral Bucket List

- Article from David Brooks
- Story on how I got the article
- Why I wanted to share it with you

Take good care of YOU

- Surround yourself with people who “fill your well” and “life you up”
- Take a Deep Breath whenever you feel stressed
 - 4 counts inhale, 4 counts hold, 4 counts exhale
- Spend time with those you love
- Take time to have fun

Filling Other's Moral Bucket

You have an opportunity to fill the Moral Bucket of everyone around you.

- Chapter/State Council/SA members
- Your family/friends
- Your patients
- Your colleagues
- Someone you meet in the grocery store line, talk to on the phone, anyone you speak to or touch in some way.

Leave Your Legacy

You're in a position of trust and leadership. Never be afraid to share your gift with your members.

This year is your opportunity to encourage others and “fill their well.”

Read AORN President's Renae Battie's message in the April and May *AORN Journal*.

Leave a Legacy you can be proud of!



References:

1. “Golden Rules of Goal Setting,” MindTools, http://www.mindtools.com/pages/articles/newHTE_90.htm, accessed 5/7/15.
2. *Act Like a Success. Think Like a Success*, S Harvey, HarperCollins 2014.
3. “President’s Message: Thriving Through Trust: Ethical Practice, Quality, Care,” *AORN Journal*, May 2015, p505.
4. “The Moral Bucket List,” *The New York Times*, http://www.nytimes.com/2015/04/12/opinion/sunday/david-brooks-the-moral-bucket-list.html?_r=0, accessed 5/8/15.