**Chapter Willingness-to-Serve Form (Sample)**

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| **Officer/Board/Delegate Willingness-to-Serve Form** | |
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| Chapter # | |
| * I am aware of the eligibility requirements and responsibilities for this position and I have received a copy of the job description. | Indicate position: |
| * I am willing to serve the Chapter in the position indicated for the term indicated on this form. | Indicate term of office: |
| **Eligibility requirements: (all requirements must be fulfilled)**  Place a check in the box to verify each requirement. | |
| Maintained active membership status. (January – December of previous year) | Attended two meetings during fall of current year. (September, October, November) |
| Attended at least six Chapter meetings. (January – December of previous year) | Activity record is attached. |
| Served on at least one committee. (January – December of previous year) | Served on Board for one term.  (Applies only to President, President-Elect, or Vice President) |
| Signature: | |
| Date: | |
|  | |
| Name (please print): | |
| Address | |
| City State Zip | |
| Email: | |
| Work phone: | Home phone: |
| Return ‘Willingness-to-Serve’ form by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_to  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Nominating Committee Chair | |