|  |  |
| --- | --- |
| [Insert Facility Name Here] |  |
| [Insert Other Information Here ] |  |
|  |  |
|  |  |
| Sterile Processing Area Cleaning Checklist—Before Work Begins for the Day | Completed |
| 1. Remove unnecessary equipment/supplies
 |  |
| 1. Damp dust from top to bottom:
 |  |
| * 1. Sterilizers
 |  |
| * 1. All reachable flat surfaces
 |  |
| * + 1. Furniture
 |  |
| * + 1. Work tables
 |  |
| * + 1. Shelving
 |  |
| * + 1. Countertops
 |  |
| * + 1. Sinks
 |  |

|  |  |
| --- | --- |
| Sterile Processing AreaCleaning Checklist—Terminal Cleaning | Completed |
| 1. All floors-wet vacuum or a single-use mop
 |  |
| 1. Work tables
 |  |
| 1. Countertops
 |  |
| 1. Sinks
 |  |
| 1. Pass-through window
 |  |
| 1. Computer accessories
 |  |
| 1. Light switches
 |  |
| 1. Door handles and push plates
 |  |
| 1. Telephones and mobile communication devices
 |  |
| 1. Computer accessories
 |  |
| 1. Chairs and stools
 |  |
| 1. Trash and linen receptacles
 |  |